

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF LUFKIN, TEXAS HELD ON THE 20th DAY OF MAY, 2014.

On the 20TH day of May, 2014, the City Council of the City of Lufkin, Texas convened in a Regular Meeting in the Council Chambers of City Hall with the following members, thereof to wit:

Bob F. Brown	Mayor
Lynn Torres	Mayor Pro-Tem
Victor Travis	Councilmember, Ward No. 1
Robert Shankle	Councilmember, Ward No. 2
Don Langston	Councilmember, Ward No. 4
Rufus Duncan	Councilmember, Ward No. 5
Rocky Thigpen	Councilmember Elect, Ward No. 5
Sarah Murray	Councilmember, Ward No. 6
Keith Wright	Deputy City Manager
Bruce Green	City Attorney
Kara Atwood	City Secretary
Belinda Southern	Finance Director
Gerald Williamson	Police Chief
David Thomas	Assistant Police Chief
Ted Lovett	Fire Chief
Rodney Ivy	Human Resources Director
Dorothy Wilson	Planning Director
Thad Chambers	Economic Development Director
Steve Floyd	Public Works Director
Steve Poskey	Street Department Director
Chuck Walker	Public Utilities Director
Mike Akridge	Parks & Recreation Director

being present; and

Paul L. Parker	City Manager
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being absent when the following business was transacted.

1. The meeting was opened with prayer by Reverend Jennifer Steele-Lantis, First Christian Church.
2. Mayor Bob Brown welcomed visitors present.
3. **OATH OF OFFICE**

Honorable Judge Paul White, 159th District Court administered the Oath of Office to Councilmember Sarah Murray, Ward No. 6 and Councilmember Rocky Thigpen, Ward No. 5. Mayor Brown commended Councilmember Rufus Duncan for his service to the City of Lufkin.

4. **APPROVAL OF MINUTES**

Minutes of the Regular Meeting held May 6, 2014, were approved on a motion by Councilmember Lynn Torres and seconded by Councilmember Sarah Murray. A unanimous affirmative vote was recorded to approve the minutes as presented.

NEW BUSINESS:

5. **PRESENTATION OF THE 2013 CITY OF LUFKIN COMPREHENSIVE ANNUAL FINANCIAL REPORT BY ERIC CARVER, CPA, AXLEY & RODE, LLP.**

Mayor Bob Brown stated the next item was a presentation of the City of Lufkin Comprehensive Annual Financial Report by Mr. Eric Carver, with Axley & Rode, LLP.

Mr. Carver highlighted the financial report and stated that the entire report had been reviewed in detail earlier in the day during the Finance Committee Meeting. Mr. Carver stated that the City's finances continued to be in excellent condition. Mr. Carver continued that there were no negative

findings or issues to report regarding the financial audit and report. Mr. Carver commended the City Staff for their assistance with the audit and report and stated he would be glad to answer any questions City Council might have.

6. **PUBLIC HEARING AND FIRST READING OF AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF LUFKIN, TEXAS BY GRANTING A SPECIAL USE PERMIT FOR OUTDOOR SALES FACILITY IN A "LOCAL BUSINESS" ZONING DISTRICT AT 1214 AND 1216 EAST DENMAN AVENUE – APPROVED.**

Mayor Bob Brown stated the next item was to conduct a Public Hearing and consider on First Reading an Ordinance amending the Zoning Ordinance of the City of Lufkin, Texas by granting a Special Use Permit for Outdoor Sales Facility in a "Local Business" zoning district at 1214 and 1216 East Denman Avenue.

Deputy City Manager Keith Wright stated that this was a request for a Special Use Permit for an Outdoor Sales Facility by owner Armando Leal in order to expand his current business to the location on East Denman Avenue. Deputy City Manager Wright continued that Mr. Leal planned to operate a landscaping and lawn materials supply business at this site. Deputy City Manager Wright furthered that this was a reuse of an existing business that had been destroyed previously by a storm. Deputy City Manager Wright concluded that both Staff and the Planning & Zoning Commission recommended approval of this request.

Mayor Brown opened the Public Hearing at 5:10 p.m. There being no one who wished to speak, Mayor Brown closed the Public Hearing and requested comments or questions from City Council.

Councilmember Don Langston moved to approve the First Reading of an Ordinance granting a Special Use Permit for property located at 1214 and 1216 East Denman Avenue. Councilmember Victor Travis seconded the motion and a unanimous vote to approve was recorded.

7. **RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LUFKIN, TEXAS TO ADOPT A WATER CONSERVATION PLAN – APPROVED.**

Mayor Bob Brown stated that Item No. 7 was consideration of a Resolution of the City Council of the City of Lufkin, to adopt a Water Conservation Plan.

Deputy City Manager Keith Wright stated that the Texas Commission on Environmental Quality (TCEQ) required cities to adopt a Water Conservation Plan every five (5) years. Deputy City Manager Wright stated that there were no significant changes to the current plan; that the plan had been updated with current population figures and rate schedules. Deputy City Manager Wright concluded that Staff recommended approval of the Resolution adopting the new Water Conservation Plan.

Councilmember Don Langston moved to approve the Resolution adopting the Water Conservation Plan for the City of Lufkin as presented. Councilmember Robert Shankle seconded the motion and a unanimous vote to approve was recorded.

8. **ACCEPTANCE OF A GRANT FROM THE KURTH FOUNDATION TO THE LUFKIN FIRE DEPARTMENT IN THE AMOUNT OF \$39,383 FOR THE PURCHASE OF A VAN FOR THE HONOR GUARD AND A RESOLUTION AUTHORIZING BUDGET AMENDMENT NO. 18 APPROPRIATING THE FUNDING – APPROVED.**

Mayor Bob Brown stated that the next item was to consider acceptance of a grant from the Kurth Foundation for the purchase of a van for the Lufkin Fire Department Honor Guard and approval of a Resolution authorizing Budget Amendment No. 18.

Deputy City Manager Keith Wright stated that the Lufkin Fire Department had recently received a grant from the Kurth Foundation in the amount of thirty-nine thousand three hundred eight three dollars (\$39,383) for the purchase of a van for the transport of the Department's Honor Guard. Deputy City Manager Wright continued that the van would be used to transport the Honor Guard to services and functions as well as for transportation for the Fire Department to

attend training events. Deputy City Manager Wright concluded that Staff recommended acceptance of the grant and approval of the Resolution authorizing the Budget Amendment.

Councilmember Lynn Torres moved to approve the acceptance of the grant from the Kurth Foundation and the Resolution authorizing the Budget Amendment. Councilmember Robert Shankle seconded the motion and a unanimous vote to approve was recorded.

EXECUTIVE SESSION

Mayor Bob Brown recessed the Regular Session at 5:14 p.m. to enter into Executive Session.

Mayor Bob Brown reconvened the Regular Session at 5:32 p.m.

9. **RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LUFKIN, TEXAS DESIGNATING THE NAME OF THE CITY OF LUFKIN MUNICIPAL COURT BUILDING – APPROVED.**

Mayor Bob Brown stated the next item was the consideration of a Resolution of the City Council of the City of Lufkin, Texas designating the name of the City of Lufkin Municipal Court Building.

Deputy City Manager Keith Wright stated that it had been suggested that the new Municipal Court be designated as the Paul L. Parker Municipal Court in recognition of his service to the City of Lufkin.

Councilmember Lynn Torres moved to approve the Resolution designating the new Municipal Court Building as the Paul L. Parker Municipal Court. Councilmember Sarah Murray seconded the motion and a unanimous vote to approve was recorded.

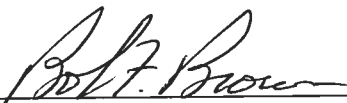
10. **CITY MANAGER REPORT**

Deputy City Manager Keith Wright highlighted the financial and project report and stated he would be glad to answer any questions City Council might have regarding the reports. There were none.

DISCUSSION OF ITEMS OF COMMUNITY INTEREST, INCLUDING EXPRESSIONS OF THANKS, CONGRATULATIONS OR CONDOLENCE; INFORMATION REGARDING HOLIDAY SCHEDULES; HONORARY RECOGNITIONS OF CITY OFFICIALS, EMPLOYEES OR OTHER CITIZENS; REMINDERS ABOUT UPCOMING EVENTS SPONSORED BY THE CITY OR OTHER ENTITY THAT IS SCHEDULED TO BE ATTENDED BY CITY OFFICIALS OR EMPLOYEES; AND ANNOUNCEMENTS INVOLVING IMMINENT THREATS TO THE PUBLIC HEALTH AND SAFETY OF THE CITY.

Deputy City Manager Keith Wright highlighted events and meetings including the annual DETCOG Luncheon, Chamber Board Meeting and the upcoming 4B Planning Retreat and Council Planning Retreat.

11. There being no further business for consideration, the meeting adjourned at 5:40 p.m.



Bob F. Brown, Mayor



Kara Atwood, City Secretary

